



भारत सरकार  
महानिदेशालय, केन्द्रीय लोक निर्माण विभाग  
एस. एंड डी. अनुभाग  
कमरा सं. 205 ए., निर्माण भवन, नई दिल्ली

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संख्या: 55/4/2021-S&D/185

दिनांक: 12 SEP 2022

कार्यालय ज्ञापन

**Sub: Strengthening of administration – Periodical Review under FR 56 (j), FR 56 (l) and Rule 48(1) (b) of CCS (Pension) Rules, 1972.**

1. The appropriate authority has absolute right to retire, if it is necessary to do so in public interest, a Government servant under FR 56(j) or FR 56 (l) or Rule 48(1) (b) of the CCS (Pension) Rules, 1972, as the case may be. Here appropriate authority means the appointing authority. Detailed instructions in this regard have been issued by DoPT vide ON No. 25013/1/2013-Estt(A) dated 21.03.2014 and dated 11.09.2015.
2. In order to simplify and speed up the procedure of review, there is a provision to constitute Review Committee, and Internal Screening Committee to assist the Review Committee.
3. In supersession of OM no. 55/4/2020-S&D/183 dated 05.08.2020 on the above subject, the competent authority is pleased to decide the composition of Review Committees and Internal Screening Committees as follows.

**Review Committees**

- a. Review Committee in respect of Group A employees constituted by MoHUA consists of the Secretary as Chairperson and the Joint Secretary (Works) as the Member.
- b. Review Committee in respect of Group B employees:

(i) For Directorate

DDG(Pers)/DDG(HR)-I/DDG(HR)-II

\*Any SE stationed in Directorate

Director (Admin)-I/Director (Admin)-II

- Chairperson
- Member
- Member Secretary

\*However, in case of any adverse reflection of integrity, a representative of the Vigilance Unit may be associated.

*[Signature]*  
12/9/2022

Notes:

1. DDG(Pers) shall be the chairperson for Assistant Architects.
2. DDG(HR)-I shall be the chairperson for all Group B employees except AEs and JEs.
3. DDG(HR)-II shall be the chairperson for AEs and JEs.
4. Director(Admin)-I will be Member Secretary for Assistant Architects, AEs and JEs.
5. Director(Admin)-II will be Member Secretary for all other Group B service employees.

(ii) For SDGs Jurisdiction

- |                    |   |                  |
|--------------------|---|------------------|
| CE(works cum TLQA) | - | Chairperson      |
| SE(P)              | - | Member           |
| EE(HQ)             | - | Member Secretary |

(iii) For ADGs Jurisdiction

- |                    |   |                  |
|--------------------|---|------------------|
| CE stationed at HQ | - | Chairperson      |
| SE(Works cum TLQA) | - | Member           |
| EE(HQ)             | - | Member Secretary |

c. Review Committee for Group C employees.

(i) For Directorate:

- |  |   |                  |
|--|---|------------------|
| DDG(HR)-I  | - | Chairperson      |
| *Any EE stationed in Directorate                         | - | Member           |
| Deputy Director Admin concerned,<br>under DDG(HR-I) unit | - | Member Secretary |

(ii) For field units

- |                                    |   |                  |
|------------------------------------|---|------------------|
| CE/ SE Concerned                   | - | Chairperson      |
| Any EE or equivalent officer       | - | Member           |
| EE or equivalent officer concerned | - | Member Secretary |

\*However, in case of any adverse reflection of integrity, a representative of the Vigilance Unit may be associated.

Note: In the Directorate, Vigilance Unit, CE(D&DM), CE(CSQ)(C), CE(CSQ)(E), DDG(e-gov & BD) and DDG(ERP) who are custodian of service book of its employees, will process the cases pertaining to their units separately.

2. Internal Screening Committee

a. For Group A employee

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12/9/22

- i. For Directorate
  - DDG(Personnel) - Chairperson
  - Director (Personnel) - Member
  - Deputy Director I or II - Member Secretary
  
- ii. For SDGs Jurisdiction
  - CE(Works cum TLQA) - Chairperson
  - SE(P) - Member
  - EE(HQ) - Member Secretary
  
- iii. For ADGs Jurisdiction
  - CE stationed at HQ - Chairperson
  - SE (Works cum TLQA) - Member
  - EE(HQ) - Member Secretary

b. For Group B and Group C employees

- i. There will be no separate Internal Screening Committee in the Directorate or field units. The offices concerned will screen the cases and send to appropriate Review Committee.
- ii. Office Concerned
  - CE/SE or equivalent concerned - Chairperson
  - Any EE or equivalent officer - Member
  - EE/ DD(H)/Architect concerned - Member Secretary

Note: In the Directorate, Vigilance Unit, CE(D&DM), CE(CSQ)(C), CE(CSQ)(E), DDG(e-gov & BD) and DDG(ERP) who are custodian of service book of its employees, will process the cases pertaining to their units separately.

GUIDELINES-

- 1) The meeting of Internal Screening Committee as per jurisdiction defined above shall be conducted quarterly as per DOPT OM No. 25013/1/2013-Estt. (A) dated 21.03.2014.
- 2) The Internal Screening Committee shall submit its recommendation on prescribed Proforma (copy enclosed) alongwith ACC to the Review Committee.
- 3) The Internal Screening Committee recommendations/information on prescribed Proforma shall be submitted separately for each post i.e. separate sheet post wise.
- 4) The Internal Screening Committee meeting in respect of officers on deputation shall be conducted by the office where he was working before proceeding on deputation.

*Deep*  
12/9/2022

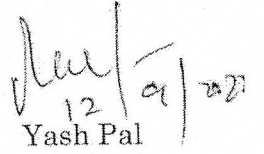


5) Facilities are available in customized report under the PIMS to download the list of officers who have completed certain age and / or service.

6) The SDGs/ADGs are requested to issue instructions to the respective offices for reviewing the service record of employees under their jurisdiction as per the provisions contained in FR(j) or FR(l) or Rule 48(1)(b) of CCS (Pension) Rule, 1972. Thereafter, consolidated information regarding all cases reviewed should be submitted to this Directorate.

7) After periodical review of performance of a government servant as per FR 56(j) or FR 56(l) or Rule 48(1)(b) of CCS(Pension) Rules, 1972, the outcome shall be recorded by the Controlling Officer in the service book of the government servant concerned alongwith necessary entry in PIMS.

This issues with the approval of the DG, CPWD.

  
12/01/22  
Yash Pal

Executive Engineer(S&D)

To, (through CPWD Website)

1. All Special DGs and Additional DGs
2. All Chief Engineers or Superintending Engineers or equivalent
3. All Executive Engineers or equivalent

All other concerned.

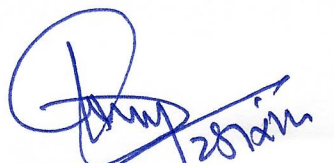
कार्यालय प्रमुख अभियंता  
लो०नि०वि०, नई दिल्ली

दिनांक 25.10.24

सं० 27(इ.स.)/प्र०अभि०/लो.नि.वि./ 4751  
प्रतिलिपि सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित:-

1. प्रधान मुख्य अभियंता (परियोजनाएँ), लोनिवि, 9वाँ तल, एम.एस.ओ. भवन, नई दिल्ली।
2. प्रधान मुख्य अभियंता (एम एंड एफ), लोनिवि, 12वाँ तल, एम.एस.ओ. भवन, नई दिल्ली।
3. मुख्य अभियंता (साउथ), लोनिवि, 7वाँ तल, एम.एस.ओ.भवन, नई दिल्ली।
4. मुख्य अभियंता (नार्थ), लोनिवि, 5वाँ तल, एम.एस.ओ.भवन, नई दिल्ली।
5. मुख्य अभियंता (ईस्ट), लोनिवि, तीसरा तल, एम.एस.ओ.भवन, नई दिल्ली।
6. मुख्य अभियंता (स्वास्थ्य), लोनिवि, द्वितीय तल, एम.एस.ओ.भवन, नई दिल्ली।
7. मुख्य अभियंता (परियोजनाएँ), लोनिवि, प्रथम तल, एम.एस.ओ.भवन, नई दिल्ली।
8. मुख्य अभियंता (फलाईओवर), चौथा तल, लोनिवि, एम.एस.ओ.भवन, नई दिल्ली।
9. मुख्य अभियंता (न्यायपालिका एवं परियोजनाएँ), लोनिवि, 13वाँ तल, एम.एस.ओ.भवन, नई दिल्ली।

10. Website

  
सहायक प्रशासनिक अधिकारी  
कार्यालय प्रमुख अभियंता  
लो० नि० वि०, दिल्ली सरकार  
12वां तल, पुलिस मुख्यालय  
नई दिल्ली-110002